

COLLEGE COUNCIL

Minutes

Lecture Hall – 2/11/2014

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- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Bingham, Daniel | <input checked="" type="checkbox"/> George, Mary Ann | <input checked="" type="checkbox"/> Runge, Denise |
| <input checked="" type="checkbox"/> Block, Jeff | <input checked="" type="checkbox"/> Hartman, John | <input checked="" type="checkbox"/> Stearns-Sims, Elizabeth |
| <input checked="" type="checkbox"/> Brown, Michael <i>via Skype</i> | <input checked="" type="checkbox"/> Henry, Rick | <input checked="" type="checkbox"/> Walborn, Joyce |
| <input checked="" type="checkbox"/> Dellwo, Sarah | <input checked="" type="checkbox"/> Lewis, Steve | <input checked="" type="checkbox"/> Wiederhold, Mike |
| <input checked="" type="checkbox"/> Dubbe, Della | <input checked="" type="checkbox"/> McAlmond, Barb | <input checked="" type="checkbox"/> Worthy, Kim |
| <input type="checkbox"/> Fillner, Russ <i>excused</i> | <input checked="" type="checkbox"/> Palmer, Shawn | |

Recorder: Summer Marston

The meeting began at 3:31 p.m.

- **Committee Reports**

- **Budget**

- Requests to cut additional 20%, listing original and new amounts for comparison. May be more to cut as performance based funding plays out. If unable to cut, can give explanation as to why. Due February 21. Russ will send a reminder. Meeting again on 2/26.

- **Diversity**

- Asian heritage display near cashier. Feb is National Black History month. Documentary screening. Ellen Baumler will give Profiles of African American Montanans, on February 25, 6:30-8:00. Will be advertised in Helena IR. March is Irish Heritage month. Mike Cronin will present on March 27, prizes. Also National Women's History month. Ellen Baumler will again speak on Florence Crittenden, date TBD (likely March 18, 6:30-8:00). Diversity Committee will send flyers campus wide and community. Humanities Montana bringing opportunities in April.

- **Facilities and Safety**

- Discussed first aid station locations – some labs may be better suited with first aid in the lab. Will discuss at next meeting. Can be expensive to refurbish first aid kits, but may need more since facilities have been expanded. Appropriate eyewash stations in newly remodeled areas, but may need more in existing areas, maybe plumb in rather than temp stations. Discussed downstairs in Donaldson. No AED downstairs. Grant maybe available, Mike W will discuss with Russ. Discussed excessive heat/cold in Room 205. Russ is aware and facilities are working on it. Discussed vermiculite concern, has been tested, not contaminated to point of concern.

- **Information Technology**

- Plan to meet this month, Summer will contact IT Committee members. Wireless nodes upgraded, almost every access point on Donaldson now wireless N. Higher data rates. Up from 12 to 19 to keep up with constant growth. Then upgrade airport and adding access points. May need more nodes if labs are eliminated. New wireless standard starting to hit market (wireless AC) GB wireless rather than 400 MB. Some current nodes are upgradable.

- **Institutional Advancement**

- Firming up lunchtime guest speakers. Finishing alumni graduate survey, will put up on web.

- **Quality Work Life**

Mary Ann George sent out newsletter – wellness check, chili cook-off, ski night, and bowling activity sometime after spring break. Spring luncheon, opening file with longevity pins, catering, etc. Chili cook-off is Thursday, senator will be judging.

- **Student Life**

Reviewing procedures from faculty, revising, and sending back to faculty. Working with career services to better engage students and faculty in career services.

- **Faculty, Staff, and Student Senate Reports**

- **Faculty Senate**

Next meeting in March. Last meeting was spent going through student life, sent to senate, ECOS to full senate – academic forgiveness, retro, withdrawal, etc. Better attendance, 2 meetings a semester. ECOS represents various faculty. Copyright policy will be sent out via email. Pushing to try and get something up before NWCCU site visit. Should have back to Denise next week. Will be on library website. The sooner the better. Anything NWCCU doesn't see clearly will be asked about in March.

- **Staff Senate**

Working on getting staff more involved. Make fun things happen so people will want to attend. Ergonomics presentation, March 13. Leah Tietz doing 40-60 minute workshop on office ergonomics. Brett will check with Mary Ann to see if faculty and others could attend. Chili cook-off from 11-1 on Thursday. Everyone is invited to participate. Sign up with Maren Kirkland.

- **Student Senate**

Active senate. Valentine's Day event Friday to promote camaraderie and communication. Chocolate fountain, XBOX. Also will have movie days TBD. Spring social, small scale of winter ball, will be catered. Spring BBQ luau at airport campus. Clothesline project at end of March 24-28, design a t-shirt. Elizabeth will send info to faculty for discussion in classrooms. Good Friday egg hunt. Earth Week associated with Earth Day. And stress free zones last week of April.

- **Financial Literacy Task Force/Grant**

Elizabeth Stearns-Sims

Great deal of work to do. Looking for more volunteers. Need creativity, work done. Folks on task force overwhelmed, falling back to financial aid and student services. Meets tomorrow at 2:00. Every other week at 2:00. Sometimes more frequent, at other times less. HR101 revised, Starfish, advising sheets, broad institutional changes. Online videos, snippets. Meet in fishbowl. Elizabeth will send goals to Brett, Mary Ann, Denise for adjuncts.

- **Enrollment**

Dean Bingham/Mike Brown

Discussed handout. Needs to be discussed – what is happening to enrollment at HC, statewide, and nationally in 2-year and some 4-year (as comparison, mostly concerned about 2-year). Page 4 gives an idea of where HC compares nationally. AACC put report out to show big picture enrollment trends. Enrollment skyrocketed when economy crashed, has been declining nationally in 2-year. Montana has a lag effect for what happens nationally. Grew when national enrollment was going down, steady statewide decline since.

With 2011 spike, HC went from traditional technical to expand tremendously in Gen Ed and transfer. Fluctuation primarily in that area. More or less back to 2011 numbers, may drop more. Traditional age has not declined as much as anticipated, even though HS student graduation declining. Over 24 and full-time dropping. Community is aging. Need to start thinking about populations we recruit. New people coming in, 24-35 busy getting involved in community and new jobs. Technical education has been flat, should be climbing. Might need to restructure. More pressure as programs go statewide. Embedded institutions are starting to look heavily at Gen Ed and

transfer. Need degrees, more 4-year starting on this campus. Take data back to area/programs. Will be brought back to College Council for discussion. Handouts are high-level trends that can be start with. More info will be forthcoming.

Additional discussion over applications dropping with enrollment. Yields still comparative. Based on population, should be at about 2400 headcount (yr). Some programs more expensive to run than others. Right now, able to maintain. No personnel let go as budgetary issue. The issue is complex. Partnering with 4-yr schools to save students money and provide quality education. HC reputation, but need to push.

- **Old Business**

- **Naming Task Force** – *Task force to be created to write naming policy. Denise and Russ will participate. Mary Ann check with Staff Senate, Greta with Student Senate, Nathan with Faculty Senate, and Leadership will ask someone from mid-level management.*
Not been pulled together completely. Summer will get name of faculty. Midlevel management appointee from Leadership. Summer has name for faculty. Student will be Christian Arp.
- **MUS Safety Plan Development meeting / Title IX** – *Unsure if/when. Summer check with President’s office. Elizabeth stated may not be Title IX.*
Happening at UM. Determining attendees.
- **Computer Lab / Testing Center** – *Denise and Mary will pull together a proposal (working with Sarah Dellwo, Della Dubbe, and Jeff Block).*
Mary working through some issues. Some discussions will be going on in Leadership.
- **College Calendar / Upcoming Events** – *Take back to areas and see if helpful to have in an accessible place, one for public and one for employee only.*
Groups in favor - QWL, Academics, Safety Committee, Institution Advancement Committee (as long as updated and accurate). Public and employee one, someone to oversee. Discussion over what it would contain. Send feedback to Summer and bring back to College Council. Discussion on who will update, how to feed, public or private with SharePoint or other software that ties in with SharePoint to make it easier to manage. Ensure not too complicated. Public calendar would need to be on website.
- **IT Standardized Platform** – *Discussed in faculty meeting. Denise forming ad hoc committee. Maybe have CT students have table set up to assist other students with IT issues. Jeff discuss with Elizabeth and SGA.*
Some issues, upgrade over the summer for new office platform. Hard to have the conversation without being further along. Maybe fall, planning toward that goal.
- **Midyear Accreditation Reports** – *Some still need to be submitted to shared drive.*
Still missing quite a few. Several committees, a number of academics, small number of SS not done. Mike has been sending reminders. Was due when budget due. Will look better if more complete than incomplete. Institutional push to get done ASAP. Get finished. Log into SharePoint, update goals. Shouldn’t take more than 5 minutes.
- **Protocol / Process** – *Send hypotheticals to HR. HR will review and bring possible processes back to College Council.*
HR received one submission. Send submissions to HR. Take back to areas.

Deliverables

- **Committees**
 - Budget Committee - Revised budgets due February 21. Russ will send a reminder.
 - Facilities and Safety Committee - Mike W will discuss possible AED grant funding with Russ.
 - Information Technology Committee - Summer will contact IT Committee members to meet.
- **Financial Literacy Task Force/Grant** - Elizabeth will send goals to Brett, Mary Ann, Denise for adjuncts.
- **Enrollment** - Take handout data back to area/programs. Will be brought back to College Council for discussion.



- **College Calendar / Upcoming Events** – Send additional feedback to Summer and bring back to College Council.
- **Midyear Accreditation Reports** – Still need some. Finished and turn in. Log into SharePoint, update goals.
- **Protocol / Process** – HR awaiting hypothetical submissions to review and bring possible processes back to College Council.

Recent National Community College Enrollment and Award Completion Data

Jolanta Juskiewicz
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Introduction

National community college enrollments continue to decrease. Given the importance of these trends to AACC member institutions—understanding that local changes are ultimately what matters—AACC is providing this report to discuss some of the latest data. It also examines the completion rates that were released along with the U.S. Department of Education’s (ED) enrollment data, comparing them to the much more accurate data produced by the National Student Clearinghouse (NSC). The NSC studies reveal a much higher rate of community college success than is often perceived.

Highlighted in the report is the following information:

- There is agreement that enrollment at community colleges nationwide declined by more than 3% between fall 2011 and fall 2012; NSC data show similar decline in fall 2013.
- The decrease in enrollment of students over the age of 24 has been much higher than younger students for the past 3 years, reaching 6% in fall 2013.
- The NSC completion rate that tracks all students for 6 years across institutions shows that 40% of community college students completed their program—almost double the official graduation rate (21%) used by ED, which measures for the starting institution the percent of full-time, first-time students starting in the fall who completed their program within 3 years.
- The NSC graduation rate for full-time students increases to about 58%, or nearly three times the official ED graduation rate.

Trends in Community College Enrollment

Two recent reports confirm that the trend in recent years in the decline in enrollment in postsecondary institutions, including community colleges, does not appear to have reversed course. In December 2013, the National Center for Education Statistics (NCES), U. S. Department of Education, and the National Student Clearinghouse Research Center issued reports on fall enrollment, (*Enrollment in Postsecondary Institutions, Fall 2012; Financial Statistics, Fiscal Year*

2012; Graduation Rates, Selected Cohorts, 2004-09); and (*Employees in Postsecondary Institutions, Fall 2012* (<http://nces.ed.gov/pubs2013/2013183.pdf>) and *Term Enrollment Estimates Fall 2013*) (<http://nscresearchcenter.org/wp-content/uploads/CurrentTermEnrollment-Fall2013.pdf>), respectively. Using different data, these reports confirm what many campus heads know—that enrollment at their institution continues to drop off.

As stated, the NCES and NSC reports are different, and they have different virtues: the former is more comprehensive and the latter is more current.

According to the NCES report, the enrollment at 2-year public institutions decreased by nearly 3.9% between fall 2011 and fall 2012, which is very similar to the 3.1% decrease using NSC data for the same time period. Therefore, it can be reasonably assumed that the information captured by NSC regarding the change in enrollment between fall 2012 and fall 2013 is accurate; it shows another decrease of 3.1%. The continued decrease in enrollment at community colleges over the past 3 years bucks the trend of a slowing decline of enrollment at institutions overall and recent enrollment increases at 4-year public institutions.

Because NSC also reports more current enrollment counts, as well as spring counts, it is a more useful source for trend information than IPEDS. Fall 2010 was the last time that community colleges saw an increase, albeit a small one, in enrollment. Since then, community colleges have experienced year-to-year decreases in enrollment, the largest between fall 2010 and spring 2011. During the last 12-month period between fall 2012 and fall 2013, the enrollment decrease at community colleges has held steady at around 3% (Table 1).

NSC examined the percent change in fall enrollment for two student attributes—gender and age—as well as enrollment intensity—part-time vs. full-time attendance. As table below indicates, the annual decrease in the enrollment of men has been fairly steady, around 2%, whereas the decrease of enrolled women has been more precipitous, from a decline of about 1% between fall 2010 and 2011 up to a 4% decrease in the most recent reporting period between fall 2012 and 2013.

Similarly, the decrease in the enrollment of students 24 and younger has remained steady around 1%, while the decrease for students over the age of 24 has been more drastic, more than doubling between fall 2011 and 2013 (Table 2). This could be a result of the slightly brightening economy allowing older students, many of whom were probably employed previously, to return to the workforce.

There is less of a definite pattern for the changes in enrollment by the intensity of attendance. For the years between fall 2010 and 2012, the percent decrease in enrollment of full-time students was almost twice as large as the decrease between fall 2012 and 2013, 5.3% versus 2.9%. The reverse trend is apparent for part-time students. Between 2010 and 2011, there was an increase in part-time enrollment of 1.2%, whereas for the following 2 years there has been a steady decrease from 1.2% to 3.3%. Between 2010 and 2012, the percent decrease in full-time enrollment was much higher than the change in part-time enrollment. However, the change in the

last year, between 2012 and 2013, shows a percent decrease that is similar for both groups, 2.9% for full-time and 3.3% for part-time students (Table 2).

Student Attainment/Graduation Rates—What the Data Tell

As is widely acknowledged, the Department of Education's official graduation rate is a poor measure of student completion, especially for community colleges. The graduation rate only counts fall-enrolled, full-time, first-time degree/certificate-seeking undergraduate students that graduate from the same institution within 150% of normal program completion time. The majority of community college students attend part-time, many are not first-time students, and some are not degree- or certificate-seeking. Moreover, a large percent do not enroll in the fall and intend on, and later do, transfer to another institution. AACC strongly urges Congress to change this calculation when it reauthorizes the Higher Education Act.

Table 1. Changes in Fall Enrollment at Public 4-Year and 2-Year Institutions

	Total Fall Enrollment		4-Year Public Institutions		2-Year Public Institutions	
	IPEDS	NSC	IPEDS	NSC	IPEDS	NSC
Change from Prior Year Fall 2011	-0.1%	0.2%	1.6%	1.4%	-2.2%	-1.6%
Change from Prior Year Fall 2012	-1.9%	-1.8%	0.6%	-0.6%	-3.9%	-3.1%
Change from Prior Year Fall 2013		-1.5%		0.3%		-3.1%

Table 2. Changes in Fall Enrollment at Public 2-Year Institutions by Gender, Age, and Enrollment Intensity

	Percent Change from Prior Year 2-Year Public Institutions					
	Gender		Age		Enrollment Intensity	
	Men	Women	24 and under	Over 24	Full-time	Part-time
Fall 2011	-2.0%	-1.3%	-0.9%	-2.5%	-5.3%	1.2%
Fall 2012	-2.4%	-3.6%	-1.6%	-5.2%	-5.7%	-1.2%
Fall 2013	-1.9%	-4.0%	-1.2%	-6.0%	-2.9%	-3.3%

For the most recent cohort of degree/certificate-seekers attending a 2-year public institution (cohort year 2009), the official graduation rate at 2-year public institutions is 21.2%. The rate is slightly higher for women (21.7%) than men (20.7%).

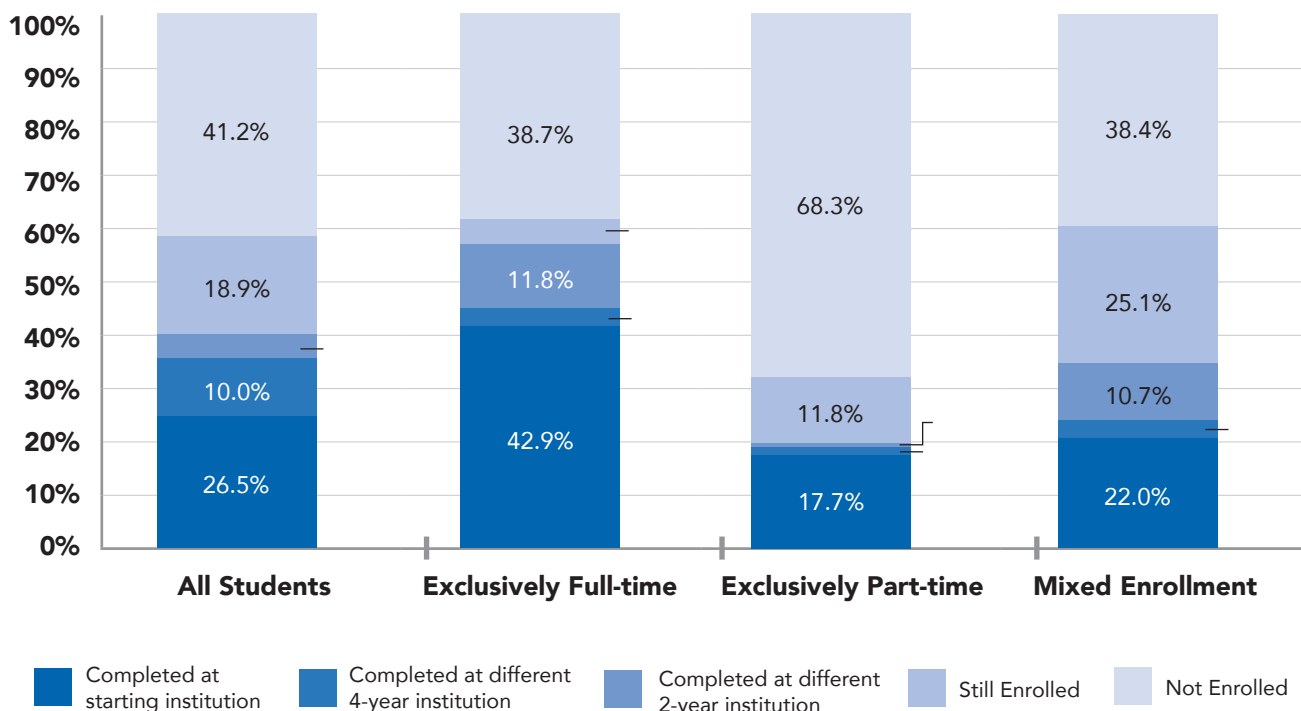
In addition to the 150% of normal program completion time, ED also tracks on-time and 200% of normal program completion time. To be able to measure the latter, an earlier cohort, 2008, needs to be used. The graduation rates for 2-year public colleges are as follows: 12.2% within 100% of normal program completion time; 22% for within 150% of normal program completion time; and, 27.5% of 200% of normal program completion time (<http://nces.ed.gov/pubs2013/2013183.pdf>).

NSC uses a different measure of college completion, which tracks students for a longer period of time and across institutions. The most recent NSC Signature Report, (*Completing College: A National View of Student Attainment Rates – Fall 2007 Cohort*), (<http://nscresearchcenter.org/wp-content/uploads/>

[NSC_Signature_Report_6.pdf](#)) finds that the overall 6-year completion rate for students in the fall 2007 cohort who complete their program at the starting 2-year public institution is 26.5%.² An additional 3.4% complete at a different 2-year institution and 10% completed at a different 4-year institution. All told, 39.9% of the students who started at a community college completed the program either at the starting institution or a different institution within 6 years (Figure 1). The result of using this completion measure is almost doubling the official graduation rate published by ED. And an additional one fifth (18.9%) of the students at 2-year public institutions were still enrolled in a community college or 4-year institution after 6 years. (It is important to note that the NSC data are not cohort data, as in the case of IPEDS.)

The 6-year completion rate differed by student gender and age as follows: (1) women had a higher completion rate than men, 43.2% and 37.2%, respectively and (2) adult learners (those over age 24) had a higher completion rate than either those 20 or

Figure 1. Six-Year Outcomes for Students Who Started at a 2-Year Public Institution by Enrollment Intensity



younger or between 20 and 24, 30.4% compared to 26% and 20.9%, respectively (Figure 1).

Students whose enrollment was exclusively full-time had the highest completion rate at their starting institutions—42.9%. This is more than double the official NCES graduation rate that also only includes full-time students. The difference in the two rates is that NCES uses a 3-year specified time to graduation measure, whereas NSC uses a 6-year timeframe. Moreover, by including students who transfer to other institutions, the NSC graduation rate for full-time students increases to 57.6%, or nearly *three times* the official NCES graduation rate (Figure 1).

In contrast, the completion rate for exclusively part-time students was 19.9%, with 17.7% completing at their first institution. The completion rate for mixed enrollment students fell in between, at 36.5%, with 22% completing at their first institution (Figure 1).

Notes

¹ This is attributable to an increase in enrollment at private not-for-profit institutions, which is offset by a larger decrease in enrollment at private for-profit institutions and to a lesser extent at community colleges.

² In comparison, the official or three-year graduation rate for the 2007 cohort, which only measure first-time, full-time students who started in the fall 2007 and completed their program in 2010 was 19%. Enrollment in Postsecondary Institutions, Fall 2010; Financial Statistics, Fiscal Year 2010; and Graduation Rates, Selected Cohorts, 2002-07, U.S. Department of Education, March 2012. <http://nces.ed.gov/pubs2012/2012280.pdf>